

Percy Centennial School Council - Meeting Minutes
Tuesday, September 13th, 2022

Chair: Tiffany Klein

Attendance: Peter Cain, Tiffany Klein, Katie Laver, Johanna Allen, Vin Chai, Catherine Huestis, Alicia Leany, Sara Laver, Shawna Buttar, Jessica Barron, Miranda Lewis, Claudia Brenton, Jessica Chapman, Brooke Allan, Samantha Skinner, Shannon Lackey, Stephanie Franklin-Allen

1. Meeting called to order at 6:38pm

- Land acknowledgment

2. Minutes of last meeting from May 10th, 2022

- Approved by Alicia, seconded by Sara

3. Principal's Report

- Review of council responsibilities: Summary of school council roles. Purpose of council, full transparency. All meeting minutes are public—soon to be posted on school website.
- First week back at school. First full welcome assembly to welcome kids since pandemic.
- Music program returning this year. One class will be in portable, one held on stage in gym.
- Soccer tryouts started this week.
- All communication will be shared on Edsby.

4. Teachers' Representative Report

- Book Fair: September 19th to 23rd. Kids can preview during school day, primary kids can write their book choices on paper to bring home. Percentage of sales comes back to school for teachers to purchase through Scholastic. Book fair will also be open during open house. Alicia suggested teachers post their book wish list so parents can donate books. Shawna will present idea to teachers for feedback.
- Open House: Wednesday, September 21st.
- Apple fundraiser: Teachers are happy to support this fundraiser.
- Teachers will be sending information to parents through Edsby, or through their method of choice.

- Terry Fox Run: Sept 22nd. Same week as book fair, more information to come.
- Jimmy Chapman: Last dance session coming up on Friday September 23rd.
- Shawna Buttar is also teacher liaison, parents can come to her for any communication to teachers.
- Percy Student enrollment this year: 264 students.
- Covid protocol: Parents are encouraged to use school screening on Edsby or on Ontario Gov. site.
- School messenger app is for absences.

5. Voting of council members

- Chair - Tiffany Klein
Secretary - Vin Chai
Treasurer - Catherine Huestis
Hot Lunch Coordinator - Sara Laver

All positions approved. Attendees at meetings may vote on all motions unless 3 or more consecutive meetings are missed (however council agrees to be flexible on this). Meetings are once a month, every second Tuesday at 6:30pm.

6. Treasurer's Report

- Total at start of year is approx. \$16600. Playground inspection \$1000 has been paid. Current total is \$15 644. Payment owing for Jimmy Chapman is \$760 and \$1200 owing to school board for sandbox. Council agreed last year to save \$10 000 for outdoor shelter, therefore remaining funds total approx. \$3600.

7. Topics For Discussion

- **School Nutrition Program (Breakfast Club):** Fully government funded, 3 mornings a week—Mondays, Wednesdays & Fridays. Eggs/toast/English muffins served up until bell rings. Thank you to Laver family for donating eggs. Tiffany is aiming to introduce fresh fruit. Snack foods are available to students 5 days a week. Program is meant to be equitable, all kids are welcome. Volunteers needed Monday and Wednesday mornings, 7:30 to 9:15am. Monday, October 3rd will be first day of breakfast club.
- **Picture day:** Monday, October 3rd.

• Fundraisers

- Council met over summer to narrow down fundraisers for this year. Brenda Partridge's email list will be utilized to put fundraiser information out to community.
- Current council needs to vote on four proposed fundraisers (goals are based on last year's revenues).

Apples (September)

- Apples provided by Ms. Russett, goal is approx. \$1000.
- Motion to move forward with this fundraiser made by Jessica B., seconded by Joanna. Motion approved.
- Price has increased to \$7/bag, suggested sale price is \$10. Motion made by Catherine, seconded by Katie. Motion to sell apples for \$10/bag approved.
- Ms Russett has suggested we schedule pick-up day one day earlier than previous years, which would be Tuesday, October 4th. Pick up time this year will be 3pm to 5pm.
- Alicia suggested earlier cut off time for order submissions.
- Forms will go home this week.
- Volunteers for apple hand outs: Steph Allen, Vin Chai, Sara Laver.

Poinsettias (November)

- goal is approx. \$900.
- Motion to move forward with this fundraiser made by Jessica Chapman, seconded by Jessica Baron. Motion approved.

Chocolates (February)

- goal is approx. \$4000.
- Peter raised concerns about sending chocolate boxes home with kids since families are responsible for selling whole box once they go home. As per last year, chocolates will not be sent home with kids. Forms to opt in will be sent to parents.

- Motion to move forward with this fundraiser made by Alicia, seconded by Vin.
Motion approved.

Dance-a-thon (April or May)

- goal is approx. \$9000.
- Motion to move forward with this fundraiser made by Alicia, seconded by Samantha. Motion approved.

- **Open house:** Wednesday September 21st. Tiffany and Peter presented idea to purchase pizza for give-away at open house. Pizzas will come from Pizza by the Bakery at \$20 per pizza. Council would be responsible for \$500 of cost. School's fund will cover the remaining cost. Motion for council to pay for partial cost of pizza for open house made by Alicia, seconded by Catherine.

• **Hot Lunch**

- **Subway Sandwiches:** Every Tuesday. Each sub costs \$5.10, sale price last year was \$5.50. Motion to change sale price to \$6 made by Jess Chapman, seconded by Katie. Motion approved.
- **Pizza:** Every Thursday. Each pizza slice costs \$2.50. Tiffany brought pizza samples from Pizza By The Bakery, crust is thicker. Motion to use Pizza By The Bakery for pizza days made by Alicia, seconded by Jessica Baron. Motion approved. Motion to sell pizzas for \$3.50 per slice made by Joanna, seconded by Jessica Chapman. Motion approved.
- Hot lunch forms will be available on Edsby. Payment will be through School Cash Online. Orders will be made every 2 months. Sara asked for help with organizing orders, Claudia volunteered to help.

8. New Business

- Topics tabled to next meeting

9. Meeting adjourned at 8:12pm:

10. Next meeting Tuesday, October 11th, 2022 at 6:30pm