

**Percy Centennial School Council - Meeting Minutes**  
**Tuesday, Feb 13<sup>th</sup>, 2024**

**Chair:** Jessica Chapman

**Attendance:** Peter Cain, Jessica Chapman, Shawna Buttar, Claudia Brenton, Vin Chai, Stephanie Franklin-Allen, Lindsay Glover, Shannon Lackey

**1. Meeting called to order at 6:38pm**

- Land acknowledgment

**2. Minutes of last meeting from Nov 14<sup>th</sup>, 2023**

- Amendment to Oct 2023 Minutes: Add \$10 per student vote
- Approved by Claudia, second by Steph

**3. Principal's Report**

- Staffing Updates: Two new staff members, Elle Little (Grade 1) and Maxine Buott (French).
- Winter Concerts: Both were successful, big thank you from staff for treats donated by Percy community.
- Basketball Season: Intermediate boys and girls go to tournament next week in Brighton.
- Friendship Dance Feb 14: Leadership Crew and Ms Lyon sold 2000 lollipops. Every student will get a candygram.
- Archery Intramurals: Starting this week, headed by Mr. Matthews. Board has stated travel to tournaments is no longer allowed.
- Bus Safety Presentation: Held last week in assembly room. Very engaging and effective presentation.
- Term 1 Report Cards: Tuesday, Feb. 20. New curriculum introduced by Ministry of Education: From Grade 1 and up, there will only be one language mark instead of four. Term 2 IEPs will be sent home Feb. 23rd.
- Leo Barbe Presentation: Feb. 28th 6:30pm at Northumberland Hills Public School. Leo Barbe is a motivational speaker doing presentation on *The Ripple Effect: A Proven Approach to Coping, Managing and Inspiring Even the Hardest to Reach*. Post card reminders will go home next week.

#### **4. Teacher's Report - Shawna Buttar**

- Big Box Sale is a success. Teachers are happy with this fundraiser.
- Teachers have noticed big decline in sub sales. Suggestion to send out survey to get feedback about hot lunch to make improvements for 2024/2025 school year. Jess will speak with Sara about next steps.

#### **5. Treasurer's Report - Peter Cain for Brooke Allen**

- Opening Balance \$33,895.43. Current balance is approximately \$42,000, with some expenses to be subtracted.
- Brooke and Peter have been discussing financials. Council funds are not in a high yield savings account, whereas school fund is. Brooke is looking into higher interest yield accounts for Council funds.
- Question by Shawna: Is \$10 per student fund designated for specific use? Yes, fund is for extracurricular activities. Shawna will look into partnering with other classes (Grades 3/4 and 5/6) to use student fund for Scientist In The School program. Mathletes program was discussed, Peter is looking into bringing it back to Percy.

#### **6. Topics For Discussion**

##### **• Willow Structure Maintenance**

- Jessica York needs 2 or 3 volunteers to help prune structure. Jess Chapman will work with her on setting a date and call-out will be made for volunteers.

##### **• Fundraiser Successes**

- Hot Lunch - no update (Sara not present). All running smoothly.
- Big Box of Cards - Approximately \$3000 raised, 258 boxes sold. A few parents have missed the cut-off date and are asking if they can still purchase. Steph will look into collecting these late orders. We hit sales goal to get \$100 credit so Council will use this credit towards gift card for 1st place seller. Highest selling class will get pizza party. Pick up date is Tuesday Feb. 27th from 2:40pm to 5:30pm. Volunteers are Sara, Jess, Tiffany and Steph.
- Sharpe's Tapes - Claudia will be collecting and counting receipts.

- Mabel's Labels - No update.

- **Next Fundraiser Planning - Dance-A-Thon**

- Date set for Friday, May 10th. School will pay for DJ. Peter will do Pie In The Face again. Staff will come up with more games/activities.

- **Action Item Tracker Review**

- Playground Enhancement Project Update

- Shade Shelter: Peter has been in discussion with the Board regarding getting donations from companies to reduce cost. At this time the Board does not recommend getting donations for this project as it may affect the Board's tendering process. Board is sending representative from Procurement Department (next week) to look at options for a shade shelter. Tiffany will be present as Council representative.
- Board Trust Account: Percy has approximately \$4000 in trust account at the Board, for playground enhancements. Board recommends that Council designate an amount each year to go towards trust account for playground costs. Cost for new playground is \$70k to \$100k.
- Service Club Meeting Update/Next Steps: Service Club is asking for breakdown on costs of shade shelter, however Board has informed Peter that Council cannot share details of quotes for this project.

- Movie Night At Aron Theatre

- Concerns were raised about cost vs revenue as there are 140 seats and theatre would be charging us \$2 per seat. Shawna suggested turning it into a year end trip rather than a fundraiser (Aron theatre may charge less for school trip). School or Council will need to pay for bussing. Council has decided to take this off as fundraiser option. Shawna will discuss further with teachers.

## **7. New Business**

### **Questions/Comments From Council:**

- Update on front planters from Peter: they will be removed in near future. Shawna is interested in starting up a garden club in Spring.
- Steph asked about DJ for Dance a Thon, last year's feedback was that it was expensive—can we do it in-house? Cost is covered by school funds, not Council funds. Peter believes cost is justifiable.
- Steph asked about French Immersion opening up in Hillcrest and whether it will impact Percy. Peter is unsure of impact on Percy, will look into further details.

## **8. Meeting adjourned at 8:11pm**

## **9. Next meeting on Tuesday, March 12<sup>th</sup>, 2024 at 6:30pm**