

Percy Centennial School Council - Meeting Minutes
Tuesday, Mar 19th, 2024

Chair: Jessica Chapman (absent), stand-in Tiffany Klein

Attendance: Peter Cain, Shawna Buttar, Tiffany Klein, Sara Laver, Vin Chai, Stephanie Franklin-Allen, Catherine Huestis, Aprile Lyon Leven, Brooke Allan, Katie Laver, Troy Barron, Jessica Barron

1. Meeting called to order at 6:36pm

- Land acknowledgment

2. Minutes of last meeting from Feb 12th, 2023

- Approved by Steph, seconded by Catherine.

3. Principal's Report

- Friendship dance on Feb 13th: Aprile Lyon Leven (Resource teacher) along with the Leadership group helped with dance, ~2300 lollipops handed out.
- February was full of fun theme days.
- Basketball season just finished.
- Archery intramurals under way for grade 5 and up.
- Term 1 reports went home. Reports are always available on Edsby.
- Staff has been implementing strategies around Science of Reading and numeracy programs. Board purchased licensing for MathUP program for Grades 3, 6, 7 and 8. MathUP is a learning resource created by Marian Small.

4. Teacher's Report

- Aprile Lyon Leven will be running a Book Swap. Starting Monday, March 25th, Percy will be accepting book donations of children's and young adult books. The Book Swap will run for 3 weeks in April. The Leadership group will help organize books. Students will be able to "shop" and take home any books they want. Council will reach out to the community for donations. Books that are not taken will be donated to other places. Any monetary donations will be used to purchase resource books for teachers such as Decodable books. There may be more drop-off locations in town such as the Warkworth library.

5. Treasurer's Report - Brooke Allan

- Opening Balance in September was \$29,769.08. Balance today is \$39,305.08. Big Box raised about \$3220, with about \$250 in expenses still to come off. Council may run this fundraiser bi-annually.
- Hot lunch balance is \$12,600. Poinsettia fundraiser raised \$1680, Apples raised \$527 and Mabels Labels raised \$70.
- \$29000 has been designated for the shade shelter.
- Financial Planning: Brooke has been communicating with Crystal Lowery from the finance department at the Board about a long term investment for council funds. The following information was gathered:
 - Council funds, in general, cannot be invested (funds can be invested into a Long-Term GIC for commencement awards however this does not apply to Percy).
 - Percy has ~\$4300 in a charitable trust with the Board. Approximately \$3000 to \$3500 is designated for playground uses. There is also \$20 designated for technology, possibly leftover from the Cameco fund. School Board funds, which includes this charitable trust, are in a high-interest savings account which earns 5.4% interest as of December 18th.
 - Council has the option to vote in May to place rollover money at year end into the Board's charitable trust account.

6. Topics For Discussion

- **Dance-a-thon Date Set For May 10th (Theme is Spring Fling)**
 - We will be using same DJs as last year.
 - Tiff will create a Dance-a-thon FB messenger group for anyone interested in helping.
 - Prizes:
 - Last year's top selling family received a Subway family dinner and Aron theatre tickets. Second place received a Subway family dinner. Top selling class got pizza from The Shop (formerly Pizza By The Bakery) and treats from Dooher's.

- The Shop has offered to donate gift certificates again this year. Council needs to determine how to divide these gift certificates. Last year, pizza for the top selling class cost \$75. Depending on how much council receives in gift certificates, we can split gift certificates between the class prize and the individual prizes. Brooke will look into getting a donation from Master Submarine in Campbellford. Tommy's Pizzeria has expressed interest in donating to Percy so we can follow up with them.
- Instead of dinner + movie prize, we can offer dinner + bowling.
- As per last year's event, we will ask No Frills for water donation, Dooher's for treats and Scott's for soda.
- Popcorn: We need to determine how much of each flavor we need before purchasing.
- Teacher Games: Peter will do Pie In The Face again with 3 draws. Other ideas for games include water bucket drop, duct taping staff member to wall, water balloon throwing. Shawna will continue collecting ideas from staff. Council needs to decide on final games at April meeting.

• **Playground Enhancement Project**

- Primary slide was recently broken and will be removed. We currently have two broken slides that need replacing. The Board may replace the first broken slide at no cost to us.
- Shade Shelter:
 - Meeting with a representative from the Board's procurement department has not happened—Peter will follow up. Tiffany will be present as a Council representative.
 - Warkworth Community Foundation (WCF) has requested a detailed breakdown of costs for the shade shelter. Council has received a construction proposal from the Board which includes estimated costs for the shade shelter. However this cannot be shared with external organizations as the company that provided the proposal is not a tendered contractor. Tiffany will look into inviting a WCF member to join the meeting with the procurement representative from the Board. Information garnered at this meeting may be enough to fulfill the WCF's requirements to make a donation.

- Warkworth Service Club (WSC) is still interested in making a donation. Katie will follow up with Johanna Allen.
- Shawna will recruit Percy kids to write letters and possibly create a video for WCF and WSC.
- A local construction company has donated \$5000 towards playground enhancements.
- Size of shade shelter is 26 x 29 ft. Estimated cost was \$44,000 in June 2023, which does not include a concrete base.
- To date, we have \$29,000 in funds designated for the shade shelter and all funds raised this year will go towards the shade shelter. The Board has recommended that we have funds equal to the estimated cost of the shade shelter plus an additional \$5000 before proceeding with the tendering process.

7. New Business

Questions/Comments From Council:

- Willow structure update: Jess York will return at a later date to trim the higher branches, no volunteers are needed. Peter will touch base with Jess York about any requirements to maintain the structure and discuss possibly coming to Percy to educate kids on how to help care for the structure.

8. Meeting adjourned at 8:19pm

9. Next meeting on Tuesday, April 9th, 2024 at 6:30pm