

Percy Centennial School Council - Meeting Minutes
Tuesday, April 9th, 2024

Chair: Jessica Chapman

Attendance: Peter Cain, Tiffany Klein, Sara Laver, Vin Chai, Stephanie Franklin-Allen, Katie Laver, Troy Barron, Jessica Barron, Shannon Lackey, Claudia Brenton, Samantha Skinner

1. Meeting called to order at 6:36pm

- Land acknowledgment

2. Minutes of last meeting from March 19th, 2023

- Approved by Sara, seconded by Stephanie.

3. Principal/Teacher's Report

- Badminton tournament coming up. Archery tournament is under way.
- Book swap has been receiving lots of books. They will be collecting until the end of this week. April 19th is “shopping” day. Peter will see if volunteers are needed. Leadership crew will be helping. Proceeds from lollipop sales were used to purchase shopping bags for kids. Kids will get to shop twice.
- PD Day/Eclipse Day was on Monday. Focus was on developing strategies around language literature. There was also a presentation by the KPRDSP mental health staff on trauma informed education. Being aware that students, staff and parents may have unknown trauma and adjusting practices will help create safer spaces within the school and better support the community.
- Health Unit is updating immunization records and letters have been sent to families. School will collect the letters and send them to the Health Unit.
- School Resource Officer will do a presentation next week on safe social media practices and the laws around it, for Grades 7 and 8.
- STSCO bus email was sent out about the new opt-in process for the 2024/25 school year.
- Lindsay Glover & family has donated 2 maple trees to Percy as a thank you gift for the support they received from the Percy community after their house fire.

4. Treasurer's Report - Peter Cain for Brooke Allan

- Opening Balance in September was \$29,769.08. Balance today is \$40,062.08. Sharpe's Tapes has raised approximately \$32. A reminder will be sent out at the end of the year to save up Sharpe's receipts for September. Mabel's Labels has raised \$20.

5. Topics For Discussion

• Monetary Donation received from Cobourg Development Services

- \$5000 (Council will vote later this session to decide how this will be utilized).

• Dance-a-thon (May 10th)

- Prizes:
 - Top selling student will receive a \$50 pizza gift certificate from The Shop and 6 movie tickets from the Aron Theatre.
 - Second place student will receive a \$50 pizza gift certificate.
 - Top class will receive pizza and sweets from Dooher's.
 - Second place class will receive an ice cream party. Council voted to provide the funds needed for this prize.
- Donations:
 - Water bottles from No Frills. Need 273 bottles. (Vin will pick up)
 - 6 Tickets from Aron Theatre. (Vin will pick up)
 - Soda from Scott's Variety.
 - Sweets from Dooher's (Contact is out of town until April 19th, Tiff will follow up. Volunteer needed to pick up on Dance-a-thon day)
 - Pizza from The Shop (\$150 in gift certificates).
- Popcorn:
 - Need volunteers for popcorn distribution on morning of Dance-a-thon. Flavour numbers per class will be determined beforehand. Flavour choices are Cheddar, Butter and Dill Pickle. Last year one large bag yielded 75 small bags.
- Payment System:
 - School Cash Online is the preferred payment system. If families bring cash donations, they will need to submit a pledge form with their cash, so amounts can be reconciled.
- Teacher Games:
 - Peter Cain will do Pie In The Face again with 3 draws. Kids get one ticket for every \$10 raised. Every student will get one ticket regardless of if they raise \$10.

• **Playground Enhancement Project**

◦ Meeting With Board Procurement Department Representative at Percy:

- Warkworth Service Club (WSC) member was in attendance.
- Warkworth Community Foundation (WCF) was not able to send a representative.
- Four shade shelter options were presented:

Option 1: - 26' x 19' Wood Shelter
- Pressure treated posts
- Metal roof
- ~\$45K

Option 2: - 12' x 12' Steel Shelter - Navajo Model
- ~\$51K

Option 3: - 16' x 20' Steel Shelter - Navajo Model
- ~\$60K

Option 4: - 14' x 14' Umbrella
- \$6500 Installed

◦ Meeting With Warkworth Service Club:

- Katie Laver, along with one Percy student, presented shade shelter plan.
- Executive members will present the project to members so we will hear back next week. If they decide to support us, they will pledge the amount first and hold it until construction begins.

◦ HST Rebate: Peter will look into how this rebate gets returned to Council funds.

◦ Council voted in favour of wood structure (Option 1).

◦ Motion made to put \$5000 donation from Cobourg Development Services and ~\$3000 in Trust account towards shade shelter. Unused funds will go towards Phase 2 and future playground enhancements. Made first by Sara, seconded by Tiffany.

◦ School Board's Tendering Process:

- Process takes approximately 3 to 5 weeks.
- Board has about 30 general contractors they will request bids from.
- Council can include additional requests in tender. After discussion, Council has decided to include a request for a site visit as well as a request for bids to include their earliest construction date that won't affect cost. Contractors also need to be informed that a concrete pad is planned at a later date.
- After the tendering process, the Board will do their due diligence to choose the most cost effective bid that meets parameters.

6. New Business

Questions/Comments From Council:

- Garden boxes in front of school will be removed. They will not be replaced as it is difficult to maintain vegetable gardens on school grounds over summer months.

7. Meeting adjourned at 8:29pm

8. Next meeting on Tuesday, May 14th, 2024 at 6:30pm