

Percy Centennial School Council - Meeting Minutes
Tuesday, May 14th, 2024

Chair: Jessica Chapman

Attendance: Peter Cain, Tiffany Klein, Sara Laver, Vin Chai, Stephanie Franklin-Allen, Katie Laver, Mike Klein, Jessica Barron, Shannon Lackey, Claudia Brenton, Samantha Skinner, Catherine Huestis, Meg Mclean

1. Meeting called to order at 6:31pm

- Land acknowledgment

2. Minutes of last meeting from April 9th, 2023

- Approved by Sara, seconded by Stephanie.

3. Principal/Teacher's Report

- Badminton tournament successful. Final game was against staff.
- Archery tournament of champions, Mr. Mathews gave awards to top 3.
- Annual bus evacuation drills. Reminder to opt in for transportation through STSCO.
- Dance-a-thon on Friday was another success. Pie in the face was a hit. Parents were invited for K-3 (middle block), about 50 parents came.
- Tomorrow is the annual CDHS music presentation. Entire school will be going to watch the band perform.
- EQAO in next few weeks.
- Review of Safe & Caring Schools Policy and Administrative Regulations
 - Parents can access this information on our school website at any time.
 - Goal of policy is to create welcoming environment for all students and staff.
 - Policy is made by Board of Trustees and from that administrative regulations are created to define the work done at schools.
 - The work of admin staff, including teachers, is to apply policies in day to day operations of the school.

- Bullying incidents and incidents requiring disciplinary action are documented by the principal. In some cases, serious student incident reports are filed by staff members. Regulation ES 1.1.1 in section 5.6.1.8.
- Positive School Climate Team: *A school-based team whose focus is on building and maintaining a positive school climate and raising student and staff well-being using data informed and evidence-based strategies.* This is currently a pilot program that will be implemented across schools in September 2024. A goal will be set that's unique to Percy. A parent asked whether there could be information for kids, perhaps in a poster format. Possibly something that could be implemented by the Positive School Climate Team.
- Suspension: Deciding to suspend a student is an in-depth, difficult process. Responses to incidents are trauma-informed and culturally sensitive, as such each situation requires different approaches .

4. Teacher's Report

- Book Swap was very successful. Gym was decorated to look like a book store. Books were organized into sections and leadership crew helped to direct kids. Older kids went with younger kids (Gr. 8 with kinder). Would be great to continue this idea in future years.
- Year end trips are coming up.
- Track & Field Thursday, if rain then postponed to Friday. Parents welcome to come and watch.
- Mr. Matthews' play now on June 19th or 20th. Will be posted on School Talk. Community will be reminded.
- Dance-a-thon was a great success. Collecting popcorn numbers prior to event worked out smoothly. Kids really enjoyed Pie In The Face.

5. Treasurer's Report - Peter Cain for Brooke Allan

- Dance-a-thon raised \$5885. Top student raised \$600. Ms. Ward's class won first place. Mr. Brackenbury's class won Sundae party. Thank you letters will go out to sponsors and will be posted on FB.

- Big Box: ~\$3200
- Hot lunch: ~\$15K
- Poinsettias: ~\$1700
- Apples: ~\$500
- Dance-a-thon: ~\$5885
- Mabel's Labels: \$70
- Sharpe's Tapes \$32.

Including the donation from Cobourg Development Services of 5K and the trust account with the board, total council funds is currently at about \$57K.

- Warkworth Service Club will be donating \$5K.

6. Topics For Discussion

• Council Financial Planning

◦ Annual Playground Inspection:

- \$1,000 from school council funds to be designated for annual playground inspection. Motion for approval: Stephanie 1st, Lindsay 2nd – all in favour.

◦ Designate Annual School Council Funds For Shade Shelter:

- Shade Shelter - board expects us to transfer funds to KPR trust account, slightly above the estimated cost of shelter. Board will pull funds as needed on our behalf to the successful tendered company. If there are leftover funds in the trust account, they will remain there and be used for future playground enhancement projects.
- For the shade shelter, it was decided that \$55,000 should be available in the trust account to pay for build. \$30,000 in School Council Account is designated for Shade Shelter.
- All fundraising funds (add in total amount of funds) and donations (\$5,000 from local company and \$5,000 pledge from Warkworth Community Service Club) for 2023/24 will be transferred to the trust account minus \$2,000 from fundraising total for remaining items to be paid for: Ice cream and pizza party costs for Dance-a-thon prizes and \$1,000 for playground inspection. Motion for approval: 1st by Jess Barron, 2nd by Katie Laver, and all in favour.

- **Fundraising Planning For 2024/25**

- Council agrees to continue with current fundraisers listed on agenda with Big Box of Cards being every other year.
- Ideas for new fundraisers discussed including: Frozen Pizzas from The Shop, Kernel's Popcorn, Chocolate, Meat Sticks, Smile Cookies, Aron Theatre (March Break or Winter Break).

7. New Business

- **Grade 8 Graduation Celebrations**

- Council member would like to discuss Grade 8 graduation at September's council meeting. Currently, parents organize a party/dance outside of school hours.
- Peter discussed past celebrations to honour grade 8s and the experiences/learnings that led to the decision of parents taking over the organizing role. This is something that can be re-examined next year.
- Peter meets with Grade 8 teacher each year to discuss plans for graduation celebrations. A grad committee may be beneficial as suggested by a council member with input from parents, students, and teachers.

- **Thank You's For 2023/24 Donations**

- Council would like to send thank you's to Percy Families and community for their 2023/24 donations. Peter to arrange.

8. Meeting adjourned at 9:00pm

9. Next meeting on Tuesday, September 10th, 2024 at 6:30pm