

Percy Centennial School Council - Meeting Minutes
Tuesday, November 12th, 2024

Co-Chairs: Jessica Chapman & Jason Conner

Attendance: Peter Cain, Sara Laver, Stephanie Franklin-Allen, Brooke Allan, Katie Laver, Vin Chai, Samantha Skinner, Catherine Huestis, Claudia Goncalves, Shannon Lackey, Katelyn Rudkin, William Rudkin

1. Meeting called to order at 6:33pm

- Land acknowledgment

2. Minutes of last meeting from October 8th, 2023

- Approved by Sara, seconded by Katelyn

3. Principal's Report

- Halloween Events: The Leadership Crew helped to collect and count over 900 cans donated for Halloween For Hunger. We had two halloween dances, one for the primaries and one for the juniors. Ms Roddy came up with this year's teacher costume theme of 101 Dalmations. Kids were able to show their costumes in a Halloween parade.
- Remembrance Day Events: On Friday, November 8th Percy celebrated Indigenous Veterans Day and on November 11th kids in K to grade 3 attended a ceremony at school while the juniors walked to the cenotaph to attend a community ceremony.
- Sports: We've had successful rugby tournaments. Parent coach Troy Barron led a few teams. Three out of four teams went on to compete at KPREA.
- Progress reports will be sent home on November 20th and will also be available on Edsby. New this year, on Term 1 report cards, will be a check box for early literacy screening which will indicate if a child is at risk in reading. Junior K to Grade 2 parents will be receiving a summary letter on early literacy screening with the progress reports. Teachers will work with parents to help understand the letters. A literacy coach is working with teachers to identify and help students at risk for reading difficulties.
- Holiday Events: We will be having two concerts—a Kinder Festive Family Night on December 11th and a Winter Concert, on December 12th. Please note that not all classes will be participating due to factors such as teacher availability.

- Poinsettia Fundraiser: There is increased competition this year from other schools so sales may be lower than previous years. Teachers have been reminded to put out posts on Edsby.
- Request For Funds: The Archery Intramural program (for Gr. 5 to 8) is in need of some supply updates. Mr. Matthews has taken inventory and is estimating approximately \$700 will be needed to replenish supplies. School funds will be used to purchase these supplies initially, and Council has the option to reimburse the school. Council has decided to table this decision until the next meeting when we get a better sense of our finances for the year.

4. Teacher's Report

- See principal's report.

5. Treasurer's Report

- Hot Lunch revenue is currently at approx \$12 000 with approximately \$5 000 in expenses yet to be deducted. The Apple fundraiser brought in a total revenue of \$1573, with expenses also pending.
- Current council funds are at approximately \$7771.
- Sharpe's Tapes has raised another \$18.

6. Topics For Discussion

• Poinsettia Fundraiser Update

- Poinsettias will be delivered Thursday Nov. 28th. Pick up will be from 3pm to 6pm. Council needs volunteers to sort and hand out orders.

• Hot Lunch Update

- There have been concerns about some chicken appearing "pink". We've reached out to Robin's Nest and they have assured us there is no safety risk as the chicken is temperature checked during cooking. They will also extend cooking time moving forward. The "pink" appearance may be due to discoloration from a mix of white and dark meats or from more veiny parts of the chicken.

- Gluten free chicken rolled out last week.
- There have been some mix-ups with lunch orders but we will be making the labeling more clear moving forward. Student helpers will also be retrained on lunch distribution procedures. In cases where students do not receive their hot lunch orders, parents are refunded. Council and school staff are working together to resolve these issues.

• **The Shops Pizza Update**

- This year for the month of November we sold 164 more slices of pizza than November 2022 (data for November 2023 is not available).
- Frozen pizzas monthly fundraiser will begin December 1st. Pizzas are \$15 each or 3 for \$40. Families pick up their own orders at The Shop. Pick up is on the last Tuesday of the month, however since the December pick up date falls on Christmas Eve, we will look into an alternate pick-up date for December.

• **Possible Fundraisers**

- Empire Cheese: St. Mary's is currently running this fundraiser. Empire Cheese offers two Options:
 - Option 1: We choose what pieces we sell. For this option, prices are weight based so we would not know the prices until orders are filled.
 - Option 2: Pre-packaged gift boxes. The gift boxes offered by Empire are quite expensive. Council will look into creating a smaller, more affordable gift box for Percy. St. Mary's is offering Option 2.
- Council will send out a survey to the Percy community for feedback on preferences for future fundraisers.
- Other fundraisers: Cookie dough, muffin mix, popcorn, chocolates. All future fundraisers tabled until December.

• **Parents Reaching Out Grant**

- Peter presented several workshop ideas by YouthSpeak. Motion made to apply for grant for this year made First by Steph, seconded by William. We will explore more workshop topics at our next meeting.

7. New Business/Questions

- **Playground funds concern**

- It was suggested to create a subcommittee to focus on raising funds for the playground and explore additional funding options our playground.

- **Hot Lunch**

- We may consider offering hot lunch on additional days, with Wednesday being the most ideal option as there are more holidays and PA days on Mondays and Fridays. Mac n cheese was the second favorite food choice in our parent survey.
- Potential fundraiser for next year: Northumberland Hills collects gift donations from the community, which are displayed in their gym. Children can bring a Tooney and choose a gift for their family for Christmas.

8. Meeting adjourned at 8:13pm

9. Next meeting on Tuesday, December 10th, 2024 at 6:30pm